

Pilgrim United Church of Christ
Governing Board's Ten Ministry Teams

Moderator	Leads monthly GB meetings and congregational meetings.
Moderator-Elect	Assists or fills in for the Moderator as needed, serves on the budget committee to develop next year's budget, serves on nominating committee to develop slate for the next year.
Administration Clerk	Oversees the official records of the church, works with office administrator (who will attend and prepare minutes of congregational and GB meetings), signs official papers when needed).
Care	Coordinates all care-giving ministries of the church such as birthday cards, flower delivery, prayer chain, visits to homebound members, plans for workshops or discussions on care-giving topics of interest to the congregation.
Communications	Coordinates internal communications--The Pilgrims' Progress monthly newsletter, church website, and church directory.
Education	Coordinates the educational ministry of the church: Sunday School, Vacation bible School, Adult Education, Bible Studies, works with Sunday School superintendent.
Fellowship	Coordinates fellowship opportunities: Sunday coffee hours, occasional potlucks or meals, ski trips, baseball games, etc. Connects with Pilgrim Women's Club.
Membership Growth	Works on new ways to make the church visible in the city and the neighborhood--sets up plan for connecting with visitors following worship; plans newcomers' luncheons; works with new members, groups and classes, including confirmation.
Outreach	Coordinates and publicizes Outreach opportunities and involvement in missions in our community and through the United Church of Christ, including Market Ministries Soup Kitchen and Olympia Towers monthly worship; allocates the 10% of our income to outreach as voted by the congregation. Coordinates delegates to United Church of Christ and the Inter-Church Council.
Property	Oversees immediate and long-term maintenance needs of the church buildings and grounds; works with Sexton.
Stewardship Treasurer	Makes sure that accurate records are kept of bank accounts, income, and expenses; presents monthly summary report to GB; presents quarterly itemized reports to each GB member for their area of ministry; coordinates annual stewardship (fundraising) campaign; works with (external) Investment Manager.
Worship (Diaconate)	Works with minister to oversee, plan, and support all aspects of worship: flowers greeters, acolytes, readers, guest preachers, music (both for Sunday morning and special occasions); develops policies for use of the sanctuary.